To ensure the safety and well-being of our students, Bay Shore School District regularly evaluates and updates school safety plans and emergency procedures. This bulletin provides important information and resources to help parents and community members be informed partners in preparing for an emergency.

How Will The School Respond To An Emergency?

When the Superintendent or Principal determines that an emergency has occurred, there are three possible plans of action:

- **The Go-Home Plan** returns students to their homes and families as quickly as possible following notification by the school. Each school maintains names of emergency contacts for each child. Please ensure arrangements are made to receive returning students. *(Parent Tip: Please ensure that your child's school has the most up-to-date emergency contact information.)*

- **The Sheltering Plan** keeps students in their school when it is deemed safer for them to remain inside than to leave the school. Ordinarily, sheltering is considered a short-term solution, but each school is prepared to shelter students overnight if absolutely necessary. Specific areas for each school are identified as the safest for occupants. A part of the Sheltering Plan will be a Lockdown Plan. *(See back page for Lockdown.)*

- **The Evacuation Plan** requires that all building occupants leave and go to an alternate location. Evacuation may mean only going outside and away from the building until an “all-clear” signal is given. In some circumstances, students and staff may need to be transported and housed temporarily in another location.

YES!

- Annual practice drills are conducted by School Emergency Response teams for each school. This includes evacuation, lockdown, and early dismissal.
- The district consults with local fire, police, and county personnel in planning.
- Yearly reviews keep the plans updated and aligned with state and federal guidelines.
Emergency Preparedness
A Guide for Parents

LOCAL RESOURCES
American Red Cross
www.redcross.org
Dept. of Homeland Security
www.ready.gov
FEMA
www.disasterassistance.gov
NY State Health Dept.
www.nyhealth.gov
www.dhses.ny.gov

The following are sources of information.
• District website: www.bayshoreschools.org
• WALK Radio Station 97.5
• WBLI Radio Station 106.1
• News 12 Cablevision
• Fios
• District-wide Phone Blasts

What Is A Lockdown?
A “lockdown” occurs when there is an immediate hostile threat to the school. This may be an intruder or other dangerous event. A “lockdown” announcement is made to all staff and students to seek immediate cover in a locked room. All school activities will cease and 911 is called. All staff and students remain in “lockdown” until released by the police or an “all clear” announcement is made by school personnel.

Please stand by...
Chances are you may not be able to reach the school by telephone in a real emergency. District telephone lines may be busy with personnel who need to communicate with emergency services and parents.
We will be making every effort to contact parents directly by telephone and through the District’s website.

Should I Pick Up My Child At School During An Emergency?
Parents are strongly discouraged from going to school during an emergency, unless otherwise directed.
During emergencies, the urge for parents to go to the school to safeguard their children is understandable; however, doing so may significantly compromise the school’s ability to respond to the situation. Also, going to the school may interfere with police or other emergency vehicles or response teams.

What Provisions Are Made For Students With Disabilities?
Each school has a detailed plan of action that includes evacuation of students or staff with special needs.

If There Is An Evacuation, Where Will Students Go?
Should students be moved to an alternate location, the school will attempt to reach all parents to advise them of the location. Depending on the severity of the emergency, each school has several alternate sites. For security reasons, only police, fire, county, and state authorities have prior knowledge of these sites, but parents will be advised of the location of evacuation sites during an actual emergency.

Where May I Get Information During An Emergency?
• District website: www.bayshoreschools.org
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• WBLI Radio Station 106.1
• News 12 Cablevision
• Fios
• District-wide Phone Blasts